



PROVIDERS: Submitting bills through an electronic submission partner



Workers' Compensation Board

The Workers' Compensation Board (Board) now requires all treating health care providers* in the workers' compensation system — regardless of office size or patient population — to submit the **CMS-1500** universal medical billing form and associated medical narrative electronically through a Board-approved electronic submission partner. If they do not, the workers' compensation payer can deny payment of services and the Board will not enforce payment. (Note: The medical report, however, will be filed in eCase with the claim.)

Electronic submission enables quicker bill acknowledgment, increased accuracy, and faster payment to providers — and it's easy to do:

Step 1: Select a Board-approved electronic submission partner

View the current list of Board-approved electronic submission partners at wcb.ny.gov/submissionpartners to begin the process of submitting the **CMS-1500** form electronically.

- Contact a few of these companies to compare service features and determine the best fit. Some accept paper forms and convert them. Pricing and other transmittal formats also vary between electronic submission partners.
- Once you have selected an electronic submission partner, reach out to that company to discuss their specific processes and enter into an agreement with them.

If your medical billing company or clearinghouse already works with one of the Board-approved submission partners, you must ensure that the submission partner sends your bill and narrative to the payer and the Board.

Step 2: Start submitting CMS-1500 bills electronically

- Ensure proper completion of the **CMS-1500** billing form and related medical narrative.
- Enter CPT code 99080 on the **CMS-1500** form to offset the cost of electronic submission. No supporting documentation is required for using code 99080. The price entered for this code should reflect the actual cost of electronic submission of the individual bill (based on your agreement with your chosen electronic submission partner), up to a maximum of one dollar. When adding code 99080 to the **CMS-1500** form, input the last date the patient received services listed on the form (do not use the date of billing). Offset reimbursement is per single bill, not each date of service or each CPT code. *Note: Payers who do not properly reimburse health care providers for CPT code 99080 may be subject to penalties from the Board.*
- Send the bill and narrative attachment to your electronic submission partner, who will submit them electronically to the workers' compensation payer and the Board. When submitting a **CMS-1500** for a permanency evaluation, a **Doctor's Report of MMI/Permanent Impairment (Form C-4.3)** should be attached as the medical narrative (along with any other pertinent clinic notes), and should not be submitted separately.
- Upon receiving the bill and narrative from the electronic submission partner, the payer will issue an electronic acknowledgement of receipt, which the electronic submission partner will transmit to you and to the Board.



Visit wcb.ny.gov/CMS-1500 for more information.
Email CMS1500@wcb.ny.gov with questions.

*Pharmacies and durable medical equipment suppliers are not subject to the electronic submission mandate.